

Power Automate Conditional Workflows Workshop: Prerequisites and Curriculum



About the Workshop

In this **2-hour hands-on workshop**, you'll learn how to use Microsoft Power Automate to build **IF/THEN conditional workflows** that automatically make decisions and take different actions based on your business rules—no coding required.

This session will focus on creating a practical **decision-based business automation** using data stored in **Microsoft Excel**. You'll learn how to create conditions, evaluate multiple criteria, use **AND/OR logic**, and automatically route records through different actions based on the results. By the end of the workshop, you'll understand how to turn everyday business rules into automated workflows using **Microsoft Power Automate**.

Prerequisites

Basic Excel navigation skills and knowledge

Topics Covered

Introduction to IF/THEN Conditional Workflows

Understanding how Conditions work in Microsoft Power Automate

Creating business rules based on Excel data

Creating different actions for Yes and No outcomes

Using Dynamic Content inside a Condition

