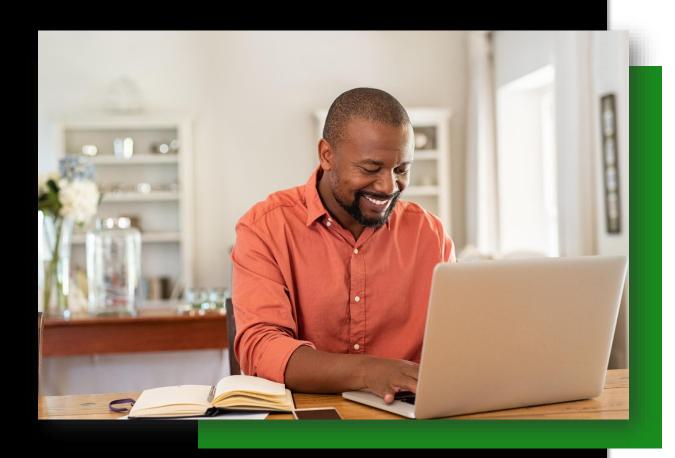


Excel Prerequisites





Prerequisites

The skills listed below are **required prerequisites** for participation in the Excel Formulas Boot Camp. If you are **not yet comfortable** using these skills in Excel, we kindly ask that you **do not register at this time**, as these topics **will not be covered during the boot camp**.

Office 365
Creating new worksheets
Hiding worksheets
Deleting worksheets
Locating a cell
Data entry (inputting data into a cell)
Know the difference between columns and rows
Copying and pasting data
Opening a workbook
Know the difference between a workbook vs. worksheet
Saving a workbook
Inserting and deleting rows and columns

